

# EMPLOYMENT VERIFICATION LETTER

To whom it may concern,

Please accept this letter as a confirmation that \_\_\_\_\_ has and is employed with us under the following details:

**Title:**

**Type:**  Full-time  Part-time. basis of \_\_\_\_\_ hours per week

**Pay:** \$ \_\_\_\_\_  Per hour  Weekly  Annually

**Additional terms:**

If you have any questions or require further information, please don't hesitate to contact me at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_

*Signed in front of me on* \_\_\_\_\_

\_\_\_\_\_  
**Public Notary**

*Expiration date*